

CONSTITUTION AND RULES

MORTLAKE WITH EAST SHEEN SOCIETY

1. **NAME:**
The name of the Society shall be the Mortlake with East Sheen Society.
2. **AIMS AND OBJECTIVES:**
The aims and objectives of the Society shall be to promote and encourage on a non-party and non sectarian basis the following objectives by charitable means but not otherwise.
 - a. To encourage high standards of architecture, town planning and civic design in Mortlake, East Sheen and districts.
 - b. To stimulate public interest in and care for beauty, history and character of the area.
 - c. To encourage the preservation, development and improvement of features of general public amenity, civic or historic interest.
 - d. To pursue these ends by means of meetings, exhibitions, conferences, lectures and promotion of schemes of a charitable nature.
3. **MEMBERSHIP:**
Membership shall be open to all who are interested in the aims and objects of the Society.
Membership shall cease if the subscription is unpaid six months after it is due.
There shall be two types of Membership
 - a. Individual/family
 - b. Groups (Organisations, Schools, Industrial and Commercial firms)
4. **SUBSCRIPTIONS:**
All members shall pay such subscriptions as the Executive Committee shall determine.
5. **MEETINGS:**
 - a. An Annual General meeting shall be held in or about March of each year to receive the Annual Report and audited accounts and to elect officers and Members of the Executive Committee.
 - b. Special General meetings of the Society shall be held at the request of ten or more members given in writing.
 - c. Twenty-five members shall constitute a quorum for a General meeting of the Society whilst seven members including at least three officers shall constitute a quorum of the Executive Committee.

- d. At General meetings, both types of Membership shall be entitled to one vote.

6. OFFICERS

Nominations for election of officers shall be made at least seven days before the date of the Annual General meeting in writing, duly proposed and seconded and have the consenting signature of the nominee. The election of officers shall be completed prior to the election of further Committee Members. The officers of the Society shall be:

Chairman	Hon. Secretary	Membership Secretary
Vice Chairman	Hon. Treasurer	

and such additional officers as the Executive Committee shall decide, all of whom shall retire annually but shall be eligible for re-election. A President and Vice Presidents may be elected at a General meeting of the Society.

7. EXECUTIVE COMMITTEE

- a. The Executive Committee of the Society shall consist of the Officers and not more than twelve further elected members – on third of whom shall retire annually but shall be eligible for re-election. The President and Vice Presidents may attend meetings of the Executive Committee, but may not vote at such meetings.
- b. Nominations for election to the Executive Committee shall be made in writing duly proposed and seconded and with nominees signature of consent seven days prior to the Annual General meeting.
- c. If the nominations exceed the number of vacancies to be filled, a ballot shall take place at the Annual General meeting.
- d. The Executive Committee shall be responsible for the general administration and conduct of the affairs of the Society and may take decisions on its behalf.

8. FINANCE:

- a. The Society shall have the power to raise money by subscriptions, donations, or legacies, grants-in-aid from statutory authorities, loans and other sources.
- b. The income and property of the Society, whencesoever derived shall be applied solely towards the promotion of the purposes of the Society as set forth in this Constitution, and no portion thereof shall be paid or transferred directly or indirectly by way of dividend, bonus or otherwise howsoever by way of profits to any member of the Society. Provided that nothing herein shall prevent the payment in good faith of reasonable and proper remuneration to any officer or servant of the Society, or the payment of out-of-pocket expenses.

- c. The Society may appoint a custodian or trust corporation of not less than three persons to hold any property held by or in trust for the Society or may with the agreement of the Official Custodian for the Charities transfer to him personal property (within the meaning of Section 16 (2) of the Charities Act 1960) so held and make application for an order vesting him in any property so held.
- d. The Treasurer of the Society shall be empowered to open a Bank Account on behalf of the Society. All cheques issued for and on behalf of the Society shall bear the signatures of two authorized officers. The accounts shall be audited annually by an auditor who shall be appointed annually at the Annual General Meeting.

9. AMENDMENTS:

The Constitution may be amended by a two-thirds majority of members present at an Annual or Special General meeting, provided that fourteen days notice of the proposed amendment has been sent to all members and provided that nothing herein contained shall authorize an amendment permitting the expenditure of funds of the Society on any object which is not a charitable object.

10. WINDING UP OR CLOSURE OF SOCIETY:

In the event of the winding up of the Society, the available funds of the Society shall be transferred to such one or more charitable bodies having objects similar or reasonable kindred to those herein before declared, as may be chosen by the Executive Committee and approved by the Charity Commissioners.